



BOROUGH of ALDAN

One W. Providence Road

Aldan, PA 19018

Office: 610-626-3554 Fax: 610-622-3597

FLAG RAISING APPLICATION **ORDINANCE No. 527**

DATE: _____

Contact Person's Name: _____

Name of Organization : _____

Address: _____

Phone number: (____) _____

Proposed Start Date: ____/____/____

Proposed End Date: ____/____/____

*****3 x 5 or 4 x 6 Flags Only*****

- Description of the applicant organization including any local, national or international affiliation, brief history, website address, nonprofit status and any other relevant information. _____

- Applicant may be required to pay for security, custodial or other costs if Borough resources are required.
- Please refer to the Aldan Borough Flag Raising Rules, For more information, please contact the Municipal Building.

EXHIBIT 1

Aldan Borough Flag Raising Rules

1. At no time will the Aldan Borough display flags deemed to be inappropriate or offensive in nature or those supporting discrimination, prejudice, or religious movements.
2. Flag raisings must occur on a normal business work day, generally between the hours of 10:00 am and 3:00 pm. Requests to raise a flag on a Saturday, Sunday or holiday will normally be referred to the business day before or after the weekend or holiday. If an applicant requests a flag-raising outside of the above times, he or she must seek a waiver from the Borough Manager and provide an adequate justification. The decision of the Borough Manager will be final.
3. All flag raising events must be open to members of the public. Guests must adhere to the Aldan Borough policy not to discriminate on the basis of sex, race, religion, etc.
4. The guest must deliver the appropriate size flag to the Borough Building and retrieve the guest flag after the raising. The flag must be clean and serviceable with dimensions no less than 3 feet wide by 5 feet long and no greater than 4 feet wide by 6 feet long. Aldan Borough will not be responsible for guest flags not retrieved.
5. If ordered, flags may be lowered to comply with the U.S. Flag Code. If the President of the United States or the Governor of Pennsylvania or other appropriate authority orders that the U.S. Flag be flown at half-staff, no other flag may be flown higher than the U.S. Flag.
6. Guest flags will normally only be flown for 24 hours or less, unless the applicant asks for a longer time period and that period is approved by the Aldan Borough Council.